

63249 Correspondence

From: [REDACTED]@edinburgh.gov.uk [REDACTED]@edinburgh.gov.uk>
Sent: Monday, January 19, 2026 4:11:16 PM
To: [REDACTED]@arkdev.co.uk [REDACTED]@arkdev.co.uk>
Subject: 25/00203/WARR

Please find the attached correspondence in relation to the above application which requires your attention.

Building Standards
City of Edinburgh Council

From: [REDACTED]@arkdev.co.uk>
Sent: 21 January 2026 10:26
To: [REDACTED]@edinburgh.gov.uk>
Subject: Re: 25/00203/WARR

Hi [REDACTED],

I would like to arrange a suitable time for an inspection please, let me know when suits you.

Kind Regards

[REDACTED]

From: [REDACTED]@edinburgh.gov.uk>
Sent: Thursday, February 5, 2026 5:02:02 PM
To: [REDACTED]@arkdev.co.uk>
Subject: RE: 25/00203/WARR

Hi [REDACTED]

As per voice mail – I'll see you thu 12th at around 1.30 ish

Best regards

[REDACTED]

Senior Building Standards Surveyor | Planning & Building Standards | Sustainable Development | Place Directorate | The City of Edinburgh Council | Waverly Court, Level 2:3, 4 East Market St, Edinburgh, EH8 8BG |

From: [REDACTED]@arkdev.co.uk>
Sent: Tuesday, February 10, 2026 9:08:39 AM
To: [REDACTED]@edinburgh.gov.uk>
Subject: Re: 25/00203/WARR

Hi [REDACTED],

Ok great, see you then

Thanks

[REDACTED]

From: [REDACTED]@arkdev.co.uk>
Sent: 19 February 2026 00:44
To: [REDACTED]@edinburgh.gov.uk>
Subject: Re: 25/00203/WARR

Hi [REDACTED],

In response to 107 Caroline Terrace visit:

1. I will upload the certs to the portal
2. Photo attached
3. Photo attached
4. Architect dealing with amended warrant issue
5. Photo attached
6. Photo attached, trap added as combined
7. Photo attached

Let me know if all good or if I need to put all this on the portal!

Thanks

[REDACTED]

From: [REDACTED]@edinburgh.gov.uk>
Sent: Monday, February 23, 2026 11:19 am
To: [REDACTED]@arkdev.co.uk>
Subject: RE: 25/00203/WARR

Hi [REDACTED]

Thanks for the photos, that's all fine except for the tundish. As we discussed and in my report, you need at least 300mm below the tundish before any bends, that looks about 100mm.



Best regards

[Redacted]

Senior Building Standards Surveyor | Planning & Building Standards | Sustainable Development | Place Directorate | The City of Edinburgh Council | Waverly Court, Level 2:3, 4 East Market St, Edinburgh, EH8 8BG |

From: [Redacted] <[\[Redacted\]@arkdev.co.uk](mailto:[Redacted]@arkdev.co.uk)>
Sent: Monday, February 23, 2026 3:30:03 PM
To: [Redacted] <[\[Redacted\]@edinburgh.gov.uk](mailto:[Redacted]@edinburgh.gov.uk)>
Subject: Re: 25/00203/WARR

Hi [Redacted],

We've corrected the tundish location

Thanks

[Redacted]

From: [Redacted]
Sent: 03 March 2026 11:47

To: [REDACTED]
Subject: Re: 25/00203/WARR 107 Caroline Terrace

Hi [REDACTED],

Please see below from my Architect:

“The warrant drawings show the living space WC on the very last page L(20)002 RevB, so no amendment would be needed for this.

If you’re speaking to building control it may be worth asking how he considers the easiest way for the suspended floor to be covered. Whether his preference is a letter from yourselves covering what you have installed per the engineer’s information and what specific drawings this supersedes in our own pack, or whether he would prefer that drawings are updated?”

The letter would obviously be easier/quicker for us (the house sale is supposed to complete Friday 13th) but happy to do whatever you need!

Thanks

[REDACTED]

From: [REDACTED] <[\[REDACTED\]@trailarchitects.co.uk](mailto:[REDACTED]@trailarchitects.co.uk)>
Sent: Friday, March 6, 2026 4:13 PM
To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)> [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Cc: [REDACTED] <[\[REDACTED\]@arkdev.co.uk](mailto:[REDACTED]@arkdev.co.uk)>; [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
[REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Subject: 24041_Caroline Terrace - BC - 25/00203/WARR

Afternoon [REDACTED]

My apologies, I don’t have a direct email for you in our records so hopefully this reaches you ok. I’ve cc’d the emails I have on file just in case.

We have been liaising with the client with regards to the amendment to warrant as required for the above application. Please take this email as confirmation that the amendment to warrant was submitted this afternoon, with the enclosed two drawings which clarify the as-built drawings as confirmed with the client and contractor. We trust this is to your satisfaction and enables the amendment and therefore the completion documentation for the project to be released.

I appreciate you’ll no doubt have a full desk at the moment but If we can be of any assistance with ensuring this can be dealt with promptly please don’t hesitate to get in touch.

Warm Regards

[REDACTED]

[REDACTED]

Associate Director



12 Carpenter Street, Perth, PH1 5LZ

01738 230360

www.trailarchitects.co.uk

From: [REDACTED]
Sent: 09 March 2026 08:19
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: 24041_Caroline Terrace - BC - 25/00203/WARR

Hi [REDACTED],

Following on from the below, I have uploaded all the documents requested to the portal, EICR, GCC and smoke alarm cert. I believe that is now everything from the list you sent after the inspection, so please let me know if anything further is needed. The house sale is due to complete this week so we need this completion certificate asap if possible... Thanks in advance!

Kind Regards

[REDACTED]

www.arkdev.co.uk

From: [REDACTED]
Sent: Monday, March 9, 2026 9:04:00 AM
To: [REDACTED]
Subject: RE: 25/00203/WARR 107 Caroline Terrace

Hi [REDACTED]

I'll accept a revise drawing from the architect, which should include specification plus a U-value calc, all to be uploaded to the portal.

There is also the other outstanding point below:

1. Provide certificates for electrical, fire detection and boiler installation.

Note, the electrical certificate should be from an electrician registered with Select, NICEIC or Napit. Alternatively, a valid trade card can be accepted, together with completed LABSS electrical competency form.

Best regards

[REDACTED]

Senior Building Standards Surveyor | Planning & Building Standards | Sustainable Development | Place Directorate | The City of Edinburgh Council | Waverly Court, Level 2:3, 4 East Market St, Edinburgh, EH8 8BG |

From: [REDACTED]@arkdev.co.uk>
Sent: 09 March 2026 09:41
To: [REDACTED]@edinburgh.gov.uk>
Subject: Re: 25/00203/WARR 107 Caroline Terrace

Hi [REDACTED],

You may have already seen but I've uploaded all certs to portal and architect has emailed you with the amendments on Friday.

Thanks

[REDACTED]

From: [REDACTED]
Sent: Wednesday, March 11, 2026 1:31:08 PM
To: [REDACTED]
Subject: RE: 24041_Caroline Terrace - BC - 25/00203/WARR

Hi [REDACTED]

I'm afraid the uploaded documents have not come through. Please see our standard response below when this happens. Please not the above reference number to be used exactly - 25/00203/WARR

Unfortunately your submission has failed to upload into our system. This may be due to one of the following errors/issues:

- **Incorrect building warrant number**
- **Incomplete building warrant – missing backslash**
- **No date entered for amendment to warrant**

- You have used the Scottish Government reference number e.g. 500123456-001 and not the correct CEC Building Warrant reference number – eg. BW/21/123

To resolve the issue you need to log into your ebuildingstandards.scot account and copy the submission. To do this you must:

- Go to your proposal
- In the Draft Forms section, select add additional forms
- Select Copy from an existing proposal.
- Select your submitted form which requires amendment

Go to the copied form and edit the main details

Should you require any further information relating to this issue please email the eDevelopment Support Desk on edevelopment@gov.scot or phone them at 0131 244 1450.

Please note, the portal is a Scottish government system and is not directly linked to the council systems (it downloads twice a day) so if incorrect information is provided, it will still give the on-line reference number as if successful.

Best regards

[Redacted]

Senior Building Standards Surveyor | Planning & Building Standards | Sustainable Development | Place Directorate | The City of Edinburgh Council | Waverly Court, Level 2:3, 4 East Market St, Edinburgh, EH8 8BG |

From: [Redacted]
Sent: Wednesday, March 11, 2026 2:26 pm
To: [Redacted]
Subject: Re: 24041_Caroline Terrace - BC - 25/00203/WARR

Hi [Redacted],

I've redone the upload, hopefully this time it has worked! Can you let me know please? As I said we are supposed to be completing sale on Friday so need completion cert asap

Thanks

[Redacted]

From: [Redacted]@arkdev.co.uk>
Sent: 12 March 2026 16:17

To: [REDACTED]@edinburgh.gov.uk>
Subject: Re: 24041_Caroline Terrace - BC - 25/00203/WARR
Importance: High

Hi [REDACTED],

Just emailing in case you haven't seen my texts and calls. Can you please let me know if this is going to be signed off today as if not we are going to have to delay the sale...

Thanks

[REDACTED]

From: [REDACTED]@rockwellpg.com>
Sent: 13 March 2026 17:52
To: [REDACTED]@edinburgh.gov.uk>
Cc: [REDACTED]@rockwellpg.com>; [REDACTED]@rockwellpg.com>; [REDACTED]@heritageresidences.co.uk>
Subject: 107 Caroline terrace-warranted/00203/WARR

Good afternoon [REDACTED]

I am emailing you on behalf of Rockwell Property Group. We are the owners of 107 Caroline Terrace Edinburgh, and working in a partnership with [REDACTED] of heritage residences whom has been in contact with you and met at the property. I believe it is yourself that is reviewing and issuing the completion certificate for us? We would greatly appreciate it if you can get back to us on this at your earliest convenience as we are due to sell the property today but unfortunately have had to delay this due to not having the completion certificate. It would be greatly appreciated if you can let me know as soon as possible an expected date for issuing this so that we can inform our solicitor and update the buyer. I look forward to hearing from you.

Kind regards

[REDACTED]
Business Development manager
Rockwell property group Ltd

On 16 Mar 2026, at 08:11, [REDACTED]@edinburgh.gov.uk> wrote:

Hi [REDACTED]

There is an amendment to warrant still outstanding for the above warrant (please note the correct warrant number in the subject bar). This was received last week and we have a 20 working day turnaround for new warrants, including amendments but I note the urgency so I'll get a look this week, hopefully today.

If we have received everything we need then we should be able to process in 2 to 3 days. If we don't receive everything, then I will send out a report and it will be up to you on how quickly you can reply so its difficult to give any timescales. I've also been waiting on certificates for the works carried out, I can see something was uploaded to the portal at the end of last week so again I'll get a look at that as soon as I can.

Best regards

[REDACTED]

Senior Building Standards Surveyor | Planning & Building Standards | Sustainable Development | Place Directorate | The City of Edinburgh Council | Waverly Court, Level 2:3, 4 East Market St, Edinburgh, EH8 8BG |

From: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)> [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Sent: 16 March 2026 09:47
To: [REDACTED] <[\[REDACTED\]@trailarchitects.co.uk](mailto:[REDACTED]@trailarchitects.co.uk)>
Subject: Completion Certificate Faults Letter 25/00203/WARR

Please find the attached correspondence in relation to the above application which requires your attention.

Building Standards
City of Edinburgh Council

From: [REDACTED] <[\[REDACTED\]@scot.gov.uk](mailto:[REDACTED]@scot.gov.uk)> [REDACTED] <[\[REDACTED\]@scot.gov.uk](mailto:[REDACTED]@scot.gov.uk)>
Sent: 16 March 2026 12:18
To: [REDACTED] <[\[REDACTED\]@trailarchitects.co.uk](mailto:[REDACTED]@trailarchitects.co.uk)>
Cc: [REDACTED] <[\[REDACTED\]@trailarchitects.co.uk](mailto:[REDACTED]@trailarchitects.co.uk)>
Subject: 500734680-008 has been received

500734680-008 has been received

eBuildingStandards.Scot Reference: 500734680-008

Dear [REDACTED],

Your additional supporting documentation has been successfully submitted by means of the eBuildingStandards.scot Site. **Your application will be deleted from our database, not the councils, 90 days after submission so you may wish to save a copy for your own records.**

Your online reference number is **500734680-008**, which you should keep safe for your records.

Your application will now be sent to **City of Edinburgh Council** who is responsible for processing and determining your application.

The Local Authority will contact you in due course regarding your application. If you need to contact **City of Edinburgh Council** directly, please use the contact details below.

Submission Details

Online Reference **500734680-008**

Title **Alterations and extension**

Authority Name **City of Edinburgh Council**

Authority Address **Waverley Court 4 East Market Street G.2 Edinburgh EH8 8BG**

Authority Telephone **0131 529 7826**

Authority Fax

Authority Email Address **Planningandbuildingstandards.support@edinburgh.gov**

Agent Name

Applicant Name

Date Submitted **16/03/2026**

Attachments Name Type Size

Knauff Suspended Timber Floor	Attached	771.7 Kb
-------------------------------	----------	----------

General Data Protection Regulation states in Article 5(1)(e) that "Personal data shall be kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed; personal data may be stored for longer periods insofar as the personal data will be processed solely for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) subject to implementation of the appropriate technical and organisational measures required by this Regulation in order to safeguard the rights and freedoms of the data subject ('storage limitation')".

You can join our upcoming research sessions to help improve this service and help us to develop our new service (nicknamed Apply). [Just sign up on our survey here to join.](#)

Follow us on Twitter [@eDevelopmentSG](#)

Any personal data that you have provided in using the eDevelopment.scot service will be processed in accordance with Data Protection legislation. Further information is available in our [Privacy Notice](#)

From: [REDACTED] [@trailarchitects.co.uk](#)>
Sent: Monday, March 16, 2026 12:22:59 PM
To: [REDACTED] [@edinburgh.gov.uk](#) [REDACTED] [@edinburgh.gov.uk](#)>
Cc: [REDACTED] [@arkdev.co.uk](#)>
Subject: 24014_Caroline Terrace - BC - Completion Certificate Faults Letter 25/00203/WARR

Afternoon [REDACTED]

Thanks for your email identifying the outstanding information required for issue of the completion certificates for the above, I forwarded your request onto our client to provide the supporting information requested.

As an aside, I enclose the supplied u value calculation in support of the revised floor build up, which was uploaded to the portal this morning and we trust allows the amendment to be issued. If we can be of any further assistance, please let us know.

Warm Regards

[REDACTED]

[REDACTED]

Associate Director



12 Carpenter Street, Perth, PH1 5LZ

01738 230360

www.trailarchitects.co.uk

From: [REDACTED] [@rockwellpg.com](#)>
Sent: 16 March 2026 12:45
To: [REDACTED] [@edinburgh.gov.uk](#)>
Subject: Re: 107 Caroline terrace 25/00203/WARR

 External email >

Hi [REDACTED]

Thanks for getting back to me and explaining everything, If I can help in any way please do reach out, otherwise look forward to hearing back soon.

Kind regards

[REDACTED]
Business Development manager

Rockwell property group Ltd

From: [REDACTED] <[\[REDACTED\]@arkdev.co.uk](mailto:[REDACTED]@arkdev.co.uk)>

Sent: 18 March 2026 11:05

To: [REDACTED] <[\[REDACTED\]@trailarchitects.co.uk](mailto:[REDACTED]@trailarchitects.co.uk)>; [REDACTED]
[REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>

Subject: Re: 24014_Caroline Terrace - BC - Completion Certificate Faults Letter
25/00203/WARR

Hi [REDACTED],

EIC now uploaded, we got an EICR done at the time too which I got mixed up!
Hopefully that is everything you need.

Thanks

[REDACTED]

From: Admin

Sent: 23 March 2026 10:01

To: [REDACTED]

Cc: [REDACTED]; [REDACTED]; [REDACTED]

Subject: Re: 107 Caroline terrace 25/00203/WARR

Good morning [REDACTED]

I am emailing to see if you have had the opportunity to review our amendment to warrant as yet and if you could provide an update on when you would expect this to be signed off? It would be appreciated if you could give me some update that I can pass on to our lawyer, as you can imagine the buyer is anxious as time goes on so we would like to keep everyone in the loop. Again if there is Anything I can assist with please do get in touch

Kind regards

[REDACTED]
Business Development manager
Rockwell property group Ltd

From: [REDACTED]
Sent: 23 March 2026 16:19
To: [REDACTED] ; [REDACTED]
Subject: RE: 24014_Caroline Terrace - BC - Completion Certificate Faults Letter 25/00203/WARR

Hi [REDACTED]

That's all fine thanks. That just leaves the amendment – I couldn't see any upload of U-value calc or drawings since my report was sent on the 16th?

Best regards

[REDACTED]
Senior Building Standards Surveyor | Planning & Building Standards | Sustainable Development | Place Directorate | The City of Edinburgh Council | Waverly Court, Level 2:3, 4 East Market St, Edinburgh, EH8 8BG |

From: [REDACTED]@arkdev.co.uk>
Sent: 23 March 2026 16:51
To: [REDACTED]@edinburgh.gov.uk>; [REDACTED]
[REDACTED]@trailarchitects.co.uk>
Subject: Re: 24014_Caroline Terrace - BC - Completion Certificate Faults Letter 25/00203/WARR

Hi [REDACTED],

I believe [REDACTED] uploaded these details last week! If you look at the email above there is also a pdf showing the u values

Thanks

From: [REDACTED]@trailarchitects.co.uk>
Sent: 24 March 2026 06:33
To: [REDACTED]@edinburgh.gov.uk>; [REDACTED]@arkdev.co.uk>
Subject: RE: 24014_Caroline Terrace - BC - Completion Certificate Faults Letter 25/00203/WARR

Morning [REDACTED]

This was all uploaded and also emailed to you as a reference on 16th March, I enclose our confirmation email from the portal.

If you could please advise if this is still absent from the system and whether we should upload again if the submission cant be traced?

Warm Regards

[REDACTED]

[REDACTED]

Associate Director



12 Carpenter Street, Perth, PH1 5LZ

01738 230360

www.trailarchitects.co.uk

From: [REDACTED]@edinburgh.gov.uk <[REDACTED]@edinburgh.gov.uk>

Sent: 25 March 2026 15:41

To: [REDACTED]@trailarchitects.co.uk>

Subject: Building Warrant Report for 25/00203/WARR/A

Please find the attached correspondence in relation to the above application which requires your attention.

Please note that we cannot assess revised information that is submitted via email, you MUST submit all revised information for electronic submissions via the EBS portal.

Building Standards
City of Edinburgh Council

On 25 Mar 2026, at 15:43, [REDACTED] wrote:

Hi [REDACTED]

I've just sent a revised report for the amendment I managed to delete the item on the U-value calc but couldn't see any revised drawings uploaded to cover the 1st point.

Best regards

[REDACTED]

Senior Building Standards Surveyor | Planning & Building Standards | Sustainable Development | Place Directorate | The City of Edinburgh Council | Waverly Court, Level 2:3, 4 East Market St, Edinburgh, EH8 8BG |

From: [REDACTED] <[REDACTED]@trailarchitects.co.uk>

Sent: 26 March 2026 11:44

To: [REDACTED] <[REDACTED]@edinburgh.gov.uk>

Cc: [REDACTED] <[REDACTED]@trailarchitects.co.uk>; [REDACTED] <[REDACTED]@arkdev.co.uk>

Subject: 24041_Caroline Terrace - BC - 25/00203/WARR/A

Morning [REDACTED]

Thank you for sending this over. I enclose the updated section and details to accompany the details of the U-value calculation provided previously, which I trust make your records full and complete. These have also been uploaded to the portal, and we trust that these will alleviate your outstanding concerns.

I'd be grateful if you could confirm receipt.

Warm Regards

[REDACTED]

[REDACTED]

Associate Director



12 Carpenter Street, Perth, PH1 5LZ

01738 230360

www.trailarchitects.co.uk

From: [REDACTED] <[REDACTED]@rockwellpg.com>

Sent: 26 March 2026 12:45

To: [REDACTED] <[REDACTED]@edinburgh.gov.uk>

Cc: [REDACTED] <[REDACTED]@rockwellpg.com>; [REDACTED] <[REDACTED]@rockwellpg.com>; [REDACTED] <[REDACTED]@heritageresidences.co.uk>

Subject: Re: 107 Caroline terrace 25/00203/WARR

Good afternoon [REDACTED]

I have spoken to our architects and I believe everything that you have requested has been uploaded. We are sorry for any issues that this may have caused you. It would be greatly appreciated if you could review and sign this off today for us as we were

supposed to complete the house sale on 6th March so would be great to be able to sell the property on to the new owners now who are eager to move. Thank you kindly for all your help in this matter.

I look forward to hearing from you .

Kind regards

[REDACTED]

Business Development manager

Rockwell property group Ltd

From: [REDACTED]@rockwellpg.com>

Sent: 30 March 2026 16:53

To: [REDACTED]@edinburgh.gov.uk>

Cc: [REDACTED]@rockwellpg.com>; [REDACTED]@rockwellpg.com>; [REDACTED]
[REDACTED]@heritageresidences.co.uk>

Subject: Re: 107 Caroline terrace 25/00203/WARR

Good afternoon [REDACTED]

Could you provide an update on the completion certificate for 107 Caroline Terrace?
Our lawyer needs to send a clear and accurate update the buyers on timescales as the buyers are keen to conclude the sale asap. We are hoping this can be settled this week if you can kindly update us ? Many thanks

Kind regards

[REDACTED]

Business Development manager

Rockwell property group Ltd

From: [REDACTED]@trailarchitects.co.uk>

Sent: 01 April 2026 13:59

To: [REDACTED]@edinburgh.gov.uk>

Cc: [REDACTED]@arkdev.co.uk>

Subject: 24041_Caroline - BC - Amendment to Warrant

Afternoon [REDACTED]

We received the amendment to warrant approval and stamped drawings this morning with thanks, I assume this resolves the outstanding matters and the completion certificate will be forthcoming to our mutual client? I'd be grateful if you could please confirm

Warm Regards

[REDACTED]
Associate Director



12 Carpenter Street, Perth, PH1 5LZ

01738 230360

www.trailarchitects.co.uk

From: [REDACTED]
Sent: 01 April 2026 16:21
To: [REDACTED]
Subject: RE: 24041_Caroline Terrace - BC - 25/00203/WARR/A

Hi [REDACTED]

That's all fine thanks, The amendment has been granted and I've forwarded to our support team to issue acceptance of completion, which should take a day or 2.

Best regards

[REDACTED]
Senior Building Standards Surveyor | Planning & Building Standards | Sustainable Development | Place Directorate | The City of Edinburgh Council | Waverly Court, Level 2:3, 4 East Market St, Edinburgh, EH8 8BG |

From: [REDACTED]@trailarchitects.co.uk>
Sent: 01 April 2026 16:47
To: [REDACTED]@edinburgh.gov.uk>
Subject: RE: 24041_Caroline Terrace - BC - 25/00203/WARR/A

External email >

Thanks [REDACTED]

[REDACTED]
Associate Director



12 Carpenter Street, Perth, PH1 5LZ
01738 230360
www.trailarchitects.co.uk

From: [REDACTED]
Sent: 09 April 2026 14:38
To: [REDACTED]
Subject: RE: 24041_Caroline - BC - Amendment to Warrant

Hi [REDACTED]

Can you remind the warrant number or address and I'll check
Thanks

Best regards

[REDACTED]

Senior Building Standards Surveyor | Planning & Building Standards | Sustainable
Development | Place Directorate | The City of Edinburgh Council | Waverly Court, Level
2:3, 4 East Market St, Edinburgh, EH8 8BG |

From: [REDACTED]@trailarchitects.co.uk>
Sent: 09 April 2026 14:42
To: [REDACTED]@edinburgh.gov.uk>
Cc: [REDACTED]@arkdev.co.uk>
Subject: 24041_Caroline - BC - Amendment to Warrant

Afternoon [REDACTED]

107 Caroline Terrace, Corstorphene, Edinburgh, EH12 8QU

25/00203/WARR/A

[REDACTED]

Associate Director



12 Carpenter Street, Perth, PH1 5LZ
01738 230360
www.trailarchitects.co.uk

From: [REDACTED]
Sent: 05 May 2026 16:03
To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Subject: 107 Caroline Terrace

Hello,

I am the new owner of 107 Caroline Terrace, for which you recently granted planning permission, a building warrant, and acceptance of completion certificate to the previous owner (a property developer), relating to an extension.

I have serious concerns about the structural work undertaken and the council's sign-off.

Please can you send me copies of every drawing, photo and other submission related to the project?
I assume they are public record now?

Thank you,

[REDACTED]

On 6 May 2026, at 10:40, [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)> wrote:

Morning

I have found the following warrant plans, warrant document and certificate 25/00203/WARR
Just to make you aware that we charge for copies of plans, warrant document and certificate.
You will be able to view the Planning documents on the planning portal for free. (
<https://www.edinburgh.gov.uk/planning-applications-1/view-comment-planning-applications/1>)
I attach our fee list for your information
Please let me know if you wish to go ahead with the warrant and warrant plans side.

Cheers

[REDACTED]

Transactions Administrator

The City of Edinburgh Council | Planning & Investigations | Customer and Digital Services |
Department of Corporate Services | Plan Store | 18 Cockburn Street | Edinburgh | EH1 1NY |

From: [REDACTED]
Sent: 09 May 2026 11:11
To: [REDACTED] <[\[REDACTED\]@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Subject: Re: 107 Caroline Terrace 25/00203/WARR

Hi [REDACTED],

Thank you. I already have copies of the warrant and acceptance of the completion certificate from my solicitor, so I won't be paying you for duplicates.

What I want is more specific:

- drainage plans, structural or architectural drawings, photographs, and all other information submitted to you by the developer to support **gaining** the warrant, planning permission, and acceptance of completion certificate
- your own records of inspection dates, inspection notes, photographs, etc. that supported sign-off on the works

I want to speak to the building surveyor that signed off on the works.

Thanks for any help you can give me.

[REDACTED]

On 11 May 2026, at 09:01, [REDACTED] [@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)> wrote:

Morning [REDACTED],

We in the plan store only hold the building warrant plans, warrant document and the completion certificate.

The plans will show architectural, structural and Drainage Isometric for the above warrant.

I think you might need to contact building standards.

The inspector to contact would be a [REDACTED].

His email address is [REDACTED] [@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)

Sorry we could not help you.

Cheers

[REDACTED]

Transactions Administrator

The City of Edinburgh Council | Planning & Investigations | Customer and Digital Services |
Department of Corporate Services | Plan Store | 18 Cockburn Street | Edinburgh | EH1 1NY |

From: [REDACTED]
Sent: 11 May 2026 09:08
To: [REDACTED] [@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Cc: [REDACTED] [@edinburgh.gov.uk](mailto:[REDACTED]@edinburgh.gov.uk)>
Subject: Re: 107 Caroline Terrace 25/00203/WARR

That's okay, totally understand. Thank you for the information.



From: [REDACTED]
Sent: 21 May 2026 09:28
To: [REDACTED]@edinburgh.gov.uk>
Subject: 107 Caroline Terrace, EH12 8QU

Hi,

I recently purchased the above property in Corstorphine. I have received a copy of the building warrant 25/00203/WARR, but I note that there was an amendment, 25/00203/WARR/A

I can see on the building standards portal that you were the case officer for this. I would like a copy of this amended building warrant please. Is this something you can arrange?

Many thanks,

